



**WOKINGHAM
BOROUGH COUNCIL**

A Meeting of the **SCHOOLS FORUM** will be held at the
Charvil Primary School, RG10 9TR on
WEDNESDAY 21 OCTOBER 2015 AT 9.15 AM

A handwritten signature in black ink, appearing to read 'Andy Couldrick', written in a cursive style.

Andy Couldrick
Chief Executive
Published on 13 October 2015

This meeting may be filmed for inclusion on the Council's website.

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Our Vision

A great place to live, an even better place to do business

Our Priorities

Improve educational attainment and focus on every child achieving their potential

Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth

Ensure strong sustainable communities that are vibrant and supported by well designed development

Tackle traffic congestion in specific areas of the Borough

Improve the customer experience when accessing Council services

The Underpinning Principles

Offer excellent value for your Council Tax

Provide affordable homes

Look after the vulnerable

Improve health, wellbeing and quality of life

Maintain and improve the waste collection, recycling and fuel efficiency

Deliver quality in all that we do

MEMBERSHIP OF THE SCHOOLS FORUM

Schools Representatives

Phil Armstrong	Maintained Nursery Headteacher
Helen Ball	Primary Head - Polehampton Infant
Ali Brown	Primary Head - Nine Mile Ride Primary
Louisa Gurney	Primary Head - Emmbrook Junior
Sally Hunter	Primary Head - Wescott Infant
Brian Prebble	Primary Head - Rivermead Primary
Eileen Rogers	Primary Head - Gorse Ride Junior
Elaine Stewart	Primary Head - Aldryngton Primary
Ginny Rhodes	Secondary Head - St Crispins
Liz Meek	Special School Head - Addington School
Dominic Geraghty	Special School Head - Southfield School
Mary Rome	Pupil Referral Unit - Foundry College Headteacher
Derren Grey	Academy Headteacher - The Piggott School
Janet Perry	Academy Business Manager - The Holt School
John Bayes	Governor, Chairman
Nick Dyer	Governor Vice Chairman
Mike Hutchinson	Governor
Paul Miller	Governor

Non School Representatives

Vacancy	Roman Catholic Diocese
Anne Andrews	Oxford Diocese
Ian Pittock	Wokingham Borough Council
Stephen King	Wokingham 14-19 Partnership/Post 16 provider Bracknell & Wokingham College
Clare Sheppard	Early Years Forum
Charlotte Wilkinson	Early Years Forum
Matthew Marsden	Children's Services

Observers

Funding Reform Team	Education Funding Agency, Maintained Schools Division
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From the Primary Heads only 4 votes are allowed.

From the Special School Heads only 1 vote is allowed.

From the Early Years only 1 vote is allowed.

ITEM NO.	WARD	SUBJECT	PAGE NO.
17		APOLOGIES To receive any apologies for absence.	
18		MINUTES OF PREVIOUS MEETING To confirm the Minutes of the Meeting held on 23 September 2015.	5 - 12
19		DECLARATION OF INTEREST To receive any declarations of interest.	

20	MEMBERSHIP OF THE SCHOOLS FORUM To receive and consider a report reviewing the membership composition of the Forum.	To Follow
21	RESULTS OF CONSULTATIONS To receive and consider a report outlining the results of consultations.	13 - 28
22	SPECIAL EDUCATIONAL NEEDS ALERT To receive and consider a report giving an update on SEN provision.	29 - 30
23	REVENUE MONITORING To receive and consider a report giving details of the revenue monitoring.	31 - 34
24	DRAFT PROFORMA SUBMISSION To receive and consider a report containing the draft proforma.	To Follow
25	REVISED FIVE YEAR PLAN To receive and consider a report giving details of the requirements for growth provision within the DSG and an analysis on internal recharges.	To Follow
26	DE-DELEGATION OF BUDGETS To receive and consider a report outlining the de-delegation of budgets.	To Follow
27	DRAFT 2016/17 BUDGET To receive and consider a report giving details of the proposed 2016/17 budget.	To Follow
28	FORWARD PROGRAMME To consider the Forums work programme for the remainder of the municipal year.	To Follow
29	ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading.	

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**MINUTES OF A MEETING OF THE
SCHOOLS FORUM
HELD ON 23 SEPTEMBER 2015 FROM 9.00 AM TO 11.55 AM**

Schools Representatives

Phil Armstrong	Maintained Nursery Headteacher
Helen Ball	Primary Head - Polehampton Infant
Ali Brown	Primary Head - Nine Mile Ride Primary
Louisa Gurney	Primary Head - Emmbrook Junior
Sally Hunter	Primary Head - Wescott Infant
Brian Prebble	Primary Head - Rivermead Primary
Elaine Stewart	Primary Head - Aldryngton Primary
Ginny Rhodes	Secondary Head - St Crispins
Ann Keane-Mayer	Secondary Head - Waingels College
Liz Meek	Special School Head - Addington School
Mary Rome	Pupil Referral Unit - Foundry College Headteacher
Derren Grey	Academy Headteacher - The Piggott School
Janet Perry	Academy Business Manager - The Holt School
John Bayes	Governor, Chairman
Nick Dyer	Governor Vice Chairman
Paul Miller	Governor
Ian Head	Governor

Non School Representatives

Ian Pittock	Wokingham Borough Council
Charlotte Wilkinson	Early Years Forum

Also Present

Matthew Marsden, Service Manager, Finance
Tricia Harcourt, Senior Democratic Services Officer
Luciane Bowker, Democratic Services Officer
Donna Munday, Schools Finance Officer
Linda Orr, SEN Team Manager
Alan Stubbersfield, Interim Assistant Director Learning and Achievement
John Wood, Programme Manager, Children's Services

1 ELECTION OF CHAIRMAN

RESOLVED: That John Bayes, (Governor representative) be elected as Chairman of the Schools Forum for the 2015/2016 academic year.

It was noted that Anne Keane-Mayer would be in attendance of the meeting until the issue of the Forum's membership was resolved.

Tricia Harcourt announced that this was her last meeting as she was due to retire. The Forum wished Tricia well on her retirement and thanked her for her contribution to the Forum over the years.

2 ELECTION OF VICE-CHAIRMAN

RESOLVED: That Nick Dyer, (Governor representative) be appointed as Vice-Chairman of the Forum for the 2015/2016 academic year.

3 APOLOGIES

Apologies for absence were submitted from Anne Andrews, Dominic Geraghty and Clare Sheppard.

4 MINUTES OF PREVIOUS MEETING

The Minutes of the meeting of the Forum held on 20 May 2015 were confirmed as correct record and signed by the Chairman.

The Minutes of the meeting of the Forum held on 15 July 2015 were confirmed subject to the following change: That resolution number 2 on page 11 should change the word 'approve' to 'recommend for approval' as set out below:

RESOLVED:

2) That the Schools Forum may not be willing to recommend for approval a budget for 2016/17 which includes a £1.2m cut to the AWPU.

The following comment was made regarding the 15 July 2015 Minutes:

- On page 9 of the Agenda, the 9th bullet point correctly reflected the discussion that occurred at the meeting. However, Donna Munday, Schools Finance Manager, clarified that in fact, license deficits could be allowed with the approval of the Local Authority, provided that a programme for recovery was in place.

5 DECLARATION OF INTEREST

There were no declarations of interest submitted.

6 MEMBERSHIP OF THE SCHOOLS FORUM

The Forum considered the Membership of the Schools Forum report as set out on Agenda pages 19-22. Tricia Harcourt, Senior Democratic Services Officer presented the report and explained that due to Waingels College change to Academy, it was necessary to review the composition of the Forum. Tricia explained that Ann Keane-Mayer, Waingels Headteacher was no longer able to be a Member of the Forum as a Secondary Head representative. Also Mike Hutchinson, Waingels Governor, was no longer able to continue as a governor representative.

Tricia explained that it was expected that the Academy's Trust would elect its own representatives and not the Secondary Federation.

Academies and secondary school representatives reported that the Secondary Federation had indicated that they would be very happy for Ann Keane-Maher to represent either Academies or Maintained Secondary schools going forward and therefore the Forum agreed to Ann to take part in the meeting.

During the discussion of the item, the following points were made:

- Tricia clarified that under the Regulations there was no stipulation to have separate primary and secondary academy representatives; the requirement was limited to academy's representatives.
- It was explained that the membership of the Forum should reflect the local profile. The decisions relating to the composition of the Forum had always been made in consultation with the Forum.

- Tricia stated that Anne Andrews, representative from the Oxford Diocese had recently been appointed to the Forum. She had sent her apologies to this meeting.
- It was noted that there was a member appointed from further education, however this person had not been regularly attending the meetings.
- It was explained that in terms of membership representation, the 'Early Years' fell under the Non-school category.
- It was recognized that the Regulations were not up to date with the recent increase in funding received by early years.
- It was noted that the estimated pupil numbers listed on page 20 did not include 6th Form pupils.
- The Forum requested that a more detailed breakdown of pupil numbers, including maintained nurseries figures be provided in future reports.
- The Forum would like to receive a 'membership proposal' report containing the exact numbers of members to be represented in each category in order to make a decision on the membership of the Forum.

RESOLVED That:

- 1) the report be noted;
- 2) a membership report containing more prescriptive indication of the recommended representation numbers be presented to the Forum at the next meeting on 21 October 2015.

7 SPECIAL EDUCATION NEEDS ALERT

The Forum received a verbal update from Linda Orr, Special Education Needs (SEN) Manager on the SEN provision in the borough.

Linda went through the most up to date numbers as follows below:

- Two children reported on at last Forum had moved to independent special school placements, however the cost of placements came in at £100K less than projected;
- New academic year placements from September:
 - One child had a sudden change in placement due to closure of a nearby independent special school and the new school would require weekly boarding placement costing and additional £50K;
 - One child had moved to Treloar School for secondary school provision from a maintained special school, increasing placement costs of £60K;
 - Two children had started at the new free special school for ASD in Maidenhead at parental preference with a neutral cost to the DSG;
 - One child started at Thames Valley special school for autism, costs at this school have increased from £22K to £34K;
 - One child, pending on Tribunal, placed in 52 week Independent special school provision, jointly funded with Social Care
 - Two children currently unplaced and two of whom placement search continued, costs were difficult to project as the spectrum of costs within the ISS sector could vary enormously as demonstrated by the first report.

RESOLVED That: the report on the Special Education Needs be noted.

8 EXCEPTIONAL PLACE SEN FUNDING

Linda Orr gave a verbal update on the current financial situation regarding the exceptional place SEN funding allocated by the Moderation Panel.

The new system for exceptional funding agreed earlier in the year was introduced to the borough at the end of last term and cluster panels would be able to allocate requests for up to £2K. The Borough Moderation Panel would continue to consider requests for higher amounts.

The allocation for the last two terms had been about £50K and there was around £100K in the budget available for the next two terms.

RESOLVED That:

- 1) the report be noted;
- 2) further clarification on the issue of how the receipt of Pupil Premium affects the Borough Moderation Panel's allocation decision be provided to the Forum;
- 3) that a written report be included in the future.

9 REVIEW EDUCATION WELFARE SERVICE EWS

The Forum received and reviewed the Education Welfare Service (EWS) report which was set out on Agenda pages 23-24. Alan Stubbersfield went through the report and explained the current situation regarding this EWS. The Forum was informed that the service was in the process of drawing up a paper for consultation which would outline the range of activities with costed models for delivery, including those in addition to statutory requirements.

It was noted that the Forum wasn't being asked to provide additional funding.

RESOLVED: That the proposal for consultation be noted and that the report be brought back to the December meeting.

10 REVENUE MONITORING

The Forum received and considered a Revenue Monitoring report which was set on pages 3-6 of the supplementary Agenda. Donna Munday presented the report in its new format and tabled a report in the old format. Donna explained that this new version was very time consuming and she didn't feel this was a practical option going forward.

During the discussion of the item the following points were made:

- Some Members preferred the old format but there was a general consensus that Members of the Forum needed to have a better understanding of the report, so it was suggested that a supplementary paper should be produced with explanations of what is covered under each budget line;
- Some Members preferred the new format but asked that it should include lines for better visibility;
- It was mentioned that it was important to have clear information about the budget that the Forum had authority to make decisions on;
- It would be good to colour coordinate the report and include previous year's figures;
- It was suggested that Donna and her team arranged a meeting with Paul Miller to discuss the options regarding the format presentation of the report;

- Donna pointed out the reduction in funding to post 16 element 2 DSG
- It was noted that the figures on page 3, paragraph 4 should have brackets as they are surplus;
- It was predicted that by the end of 2015/16 there would be a surplus of £468K.

Donna reported that the final budget report presented at the March 2015 Forum showed an outturn position of (£807k) as at the end of March 2016. It was predicted that by the end of 2015/16 there would be a surplus of £468k, which meant a £171k improvement since the last Forum. It was also noted that the post 16 element 2 DSG had been reduced from £546k to £536k.

The Forum asked for a benchmarking exercise to be produced on the composition of our Schools Forum compared with neighbouring LA's.

RESOLVED That:

- 1) the report be noted;
- 2) Donna and Matt arrange a meeting with Paul Miller to discuss presentation formats;
- 3) a supplementary paper be included with the Revenue Monitoring report.
- 4) benchmarking the Forum's composition comparing with neighbouring Local Authorities.

11 DEDICATED SCHOOLS GRANT 5 YEAR FINANCIAL PLAN

The Forum received and considered a report giving details of the requirements for growth provision within the Dedicated School Grant (DSG) and an analysis on internal recharges; this was set out on Agenda pages 25-32.

The Forum welcomed the proposal to review this report annually as it enabled Headteachers to prepare for any difficulties that might arise in the future.

Matthew Marsden tabled a revised forecast relating to the new secondary school to replace table on page 27. One of the forecasts within the report had been made with the predicted admission number of 90, it was noted that the Published Admission Number was 180. After discussion, it was clarified that no minimum number of pupils was required to open the new school.

In discussion of the item the following points were made:

- Members asked that as soon as the data containing parental preferences was available that this information was passed to the schools to help Headteachers to prepare their organisation plans accordingly. It was understood that the data would be a rough estimate. It was feared that as a result of the new secondary school, the pupil numbers in some other secondary schools would be reduced in future years, consequently affecting the schools' budget negatively.
- Matt stated that the new school was not the only reason for the deficit and it was expected that most schools would receive reductions in funding.
- It would be useful to know what proportion of the deficit related to the new secondary school.
- It would be useful to know the reality of the impact of potential cuts to each individual school.

- The Forum questioned about DFE regulations on deficit, Donna would clarify it at the next meeting.
- Officers indicated that it was hoped that the indicative budgets would be provided by the end of November. Academies and Free Schools were asked to provide Officers the data of the pupil census as soon as possible to enable the preparation of the report.
- It was pointed out that the Early Years requirement to increase childcare to 30 hours per week had not been taken into account.

The Forum asked that more options to deal with the deficit to fund the new secondary school be explored, such as:

- Spreading the cost of the deficit over a longer period of time, maybe 20 years;
- Borrowing to cover the deficit in the short period until the school starts to receive income.

Donna suggested that it may be possible to borrow money from the schools' current surplus. The Forum was sympathetic to this idea and would like to explore it.

It was noted that Wokingham had the worse funding per pupil in the country. It was reported that John Redwood was lobbying with the Central Government to change this situation. It was suggested that schools could engage with parents to join efforts to put pressure on the government to improve the situation for Wokingham.

The section of the report giving information on internal recharges was considered. It was suggested that it would be clearer to have one line in the budget showing the consolidated internal charges amount.

RESOLVED That:

- 1) the options that were discussed to deal with the deficit be presented to the Forum at the November meeting;
- 2) schools be informed of parental preferences by November if possible.

12 POTENTIAL IMPACTS UPON SCHOOL BUDGETS 2016/17

The Forum received and considered a report on the potential impacts upon school budgets 2016/14 which was set out on the Supplementary Agenda pages 7-10.

The Forum discussed the scenarios listed in the report and decided to discard Scenario 1. The Forum suggested to consult with the Section 151 Officer (the Council's Chief Finance Officer) regarding deficit and explore the option of borrowing money.

It was mentioned that the result of the Consultation should be considered when composing the proposals.

RESOLVED That:

- 1) Scenario 1 be discarded;
- 2) Section 151 Officer be consulted on deficit;
- 3) Proposals be presented taking into account the results of the Consultation.

13 CONSULTATION

Donna informed the Forum that a borough wide consultation was now underway and responses were required by 30 September. This consultation was upon the funding formula that would be used for the financial year 2016/17. Donna had three briefings in her diary that were open to all who would like to attend.

The Forum was also informed that there was a national consultation taking place which was also centred upon the funding formula for 2016/17.

Donna stated that she would bring a draft response on behalf of WBC to next meeting.

RESOLVED That: a report on the responses to the Wokingham consultation be presented at the next meeting.

14 EXCESS BALANCES - FUTURE USE CRITERIA

The Forum received and considered a report giving details of excess balances and the future use criteria, this was set out on the supplementary Agenda pages 11-12.

Following the discussions at the July meeting the recommendation that the Excess Balance Clawback Scheme be discontinued and an amendment to the Scheme for Financing Schools be implemented was agreed.

RESOLVED That: the Forum endorses the recommendation to no longer operate the Excess Balance Clawback Scheme.

15 FORWARD PROGRAMME

The Forum considered and noted the Forward Programme of work and dates of future meetings as set out on Agenda pages 13-14.

The next meeting will be held on 21 October, 9.15am at Charvil Piggot School, Park Lane, Charvil RG10 9TR. The following items to be included in the Agenda for the next meeting:

- The Membership of the Forum (with specific numbers) report to be included to the next meeting.
- The Indicative Budgets and Primary Strategy (focusing in the Earley and Woodley area).

The dates of future meetings were noted:

21 October, 18 November, 16 December, 20 January, 24 February and 16 March.

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SCHOOLS FORUM

Key Findings from the 2015 Funding Consultation

Purpose of the report

- 1 That Forum note the contents of this report and its' Appendices

Suggested action

- 2 That Forum agrees the recommendations as stated below and confirm their use in the October Submission to the DfE as being the draft formula for 2016/17

Response Rates

3

Academies 70%

Free Schools 100%

Primaries 64%

Secondaries 100%

Borough Wide 71%

4 Responses to Questions

Q1 Do we wish to continue using Prior Attainment as a measure of low level high incidence special education needs?

a) Yes, 71%

Q3. Do we wish to continue with the Lump Sum factor?

a) Yes 89%

Q4. If Yes, which of the following options would you prefer for the Base Lump Sum?

a) No change on last year's rate for all schools, 90%

Q6. Do we wish to continue with the Mobility factor?

a) Yes 62%

Q8. Do we wish to continue with the Looked After Child (LAC) factor?

a) Yes 84%

Q9. If yes, how much do we want the rate to be? For reference we currently pay £900

a) £900 50%

b) £1,900 50%

Q11. Do we wish to continue with the English as an Additional Language (EAL) factor?

a) Yes 84%

Q12. If yes, how many years do we wish to fund for? For reference we currently fund for 3 years.

a) 3 years 78%

Q13. If Yes, do we wish to have a higher rate for Secondary Pupils?

a) Yes – which maintains the current position 51%

Q15. Should we introduce a split site factor?

b) No, 84%

Q18. Notional SEN

a) Yes Continue with current basis of 35% of Lump Sum and 100% Prior Attainment - 70%

Q19. Should we retain the Primary Secondary ratio at 1:1.27?

a) Yes, 51%

Q20. Should we consider reducing our ratio to 1:1.26?

a) Yes, 71% of Primary schools

b) No, 63% of Secondary schools

Q21. Do you agree that 7/12^{ths} of the AWPU is the correct basis to calculate the topslice to fund Bulge classes and that this should be held in the Growth Fund?

a) Yes, 81%

Q22. Should we set up a Falling Rolls fund?

b) No, 69%

Q23. Should we introduce a Cap to help pay for MFG

a) Yes, 73%

Q24. Should we de-delegate based on lump sum or pupil numbers – tied at 49%

5 Conclusion

Majority of responses show a desire to continue on the same basis as last year which will ensure stability for a number of schools.

There was only one change requested and that was to introduce a Cap to contribute to the MFG fund.

The consultation also re-affirmed last year's decision in not taking up the opportunity to introduce a Falling Rolls Fund

In accordance with the Financial Regulations that state Forum must agree the Formula used for funding purposes.

Appendix A contains the Results of the consultation presented as Pie Charts

Appendix B contains comments made by responders' for each question

Appendix C contains the recommended Proforma

The main changes to this Proforma are:-

1. Estimates of the new Secondary and Primary school pupil numbers due to open in September 2016
2. Estimates of pupil numbers for schools which continue to grow and add new year groups.
3. Waingels is now shown as an academy and the Recoupment has been increased to accommodate this.
4. The Growth fund has been amended in line with the 5 year plan.
5. The Piggott School, as it is a single All-through school, continues to have a disapplication of the MFG, until all Primary Year groups are in place.

Appendix D contains current De-delegated items

PLEASE NOTE ALL VALUES INCLUDED IN THE PROFORMA ARE EXEMPLIFICATIONS, AS ACTUAL VALUES CANNOT BE PRESENTED UNTIL

WE HAVE RECEIVED OUR FUNDING ALLOCATION BY THE EFA – EXPECTED WEEK COMMENCING 14TH DECEMBER 2015

6 Recommendations

- 1) That the Proforma in Appendix C is adopted for the 30th of October 2015 submission. For the following reasons:-
 - a) This Proforma maintains all previous rates from 2015/16 to give financial stability for a second consecutive year.
 - b) In moving toward the National Funding formula the MFG rate could change or could be removed altogether as it is considered to be transitional protection. Either situation would be detrimental to any school relying heavily upon MFG; this Proforma reduces MFG by £0.8m from £2.2m in 2015/16 to £1.4m. A further reduction in MFG in 2017/18 would put schools in an increasingly stronger position to remain financially stable following a move to a National Funding Formula.
 - c) This maintains the Primary Secondary ratio of 1:1.27.
- 2) That the currently de-delegated items found in Appendix D continue to be de-delegated for the financial year 2016/17 on the same basis as before to minimise financial instability.

Please note the October Submission is a DRAFT submission for three reasons:-

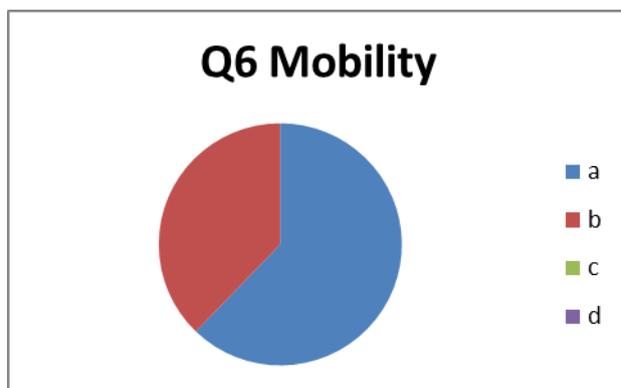
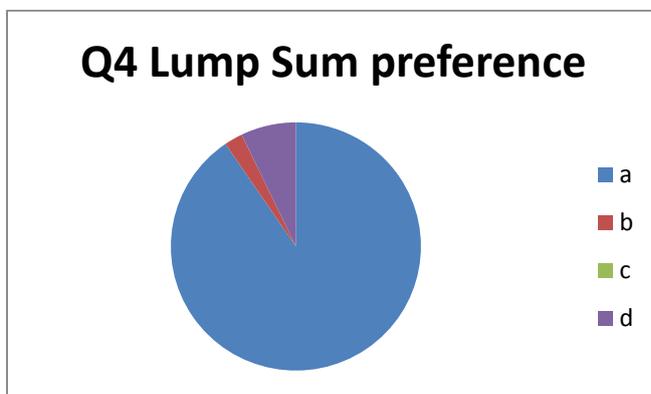
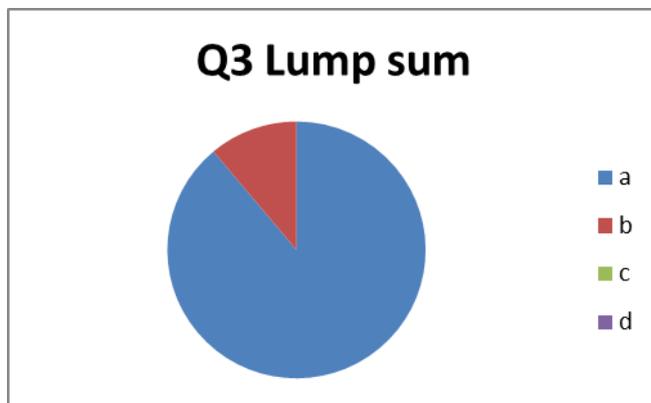
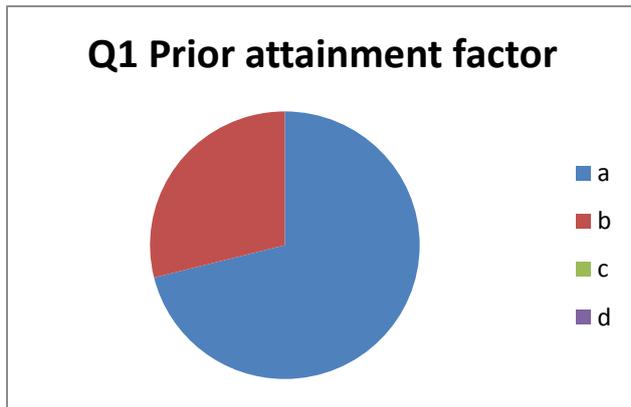
1. We do not yet know our funding allocation – announcement due week commencing 14th December.
2. We do not know the contents of the Autumn Statement – announcement due 25th November.
3. We do not have our confirmed October Census data.

Mrs Donna Munday ACMA CGMA

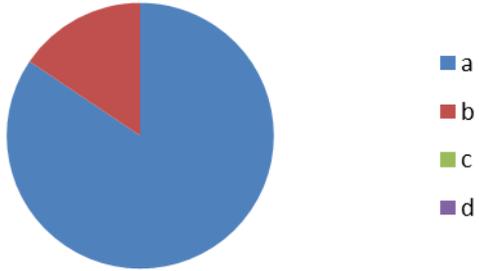
Schools Finance Manager

October 2015

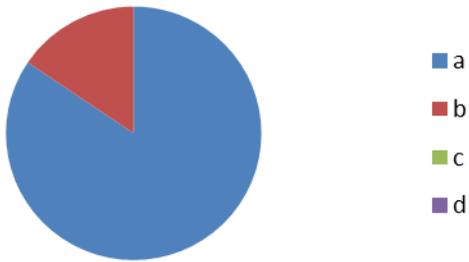
APPENDIX A



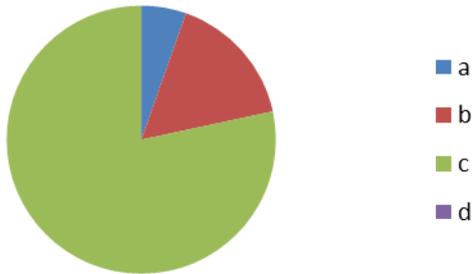
Q8 LAC factor



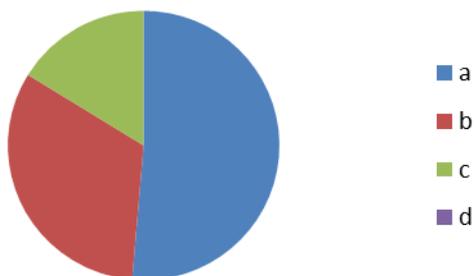
Q11 EAL factor



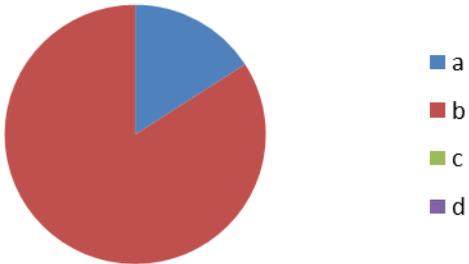
Q12 EAL no of years



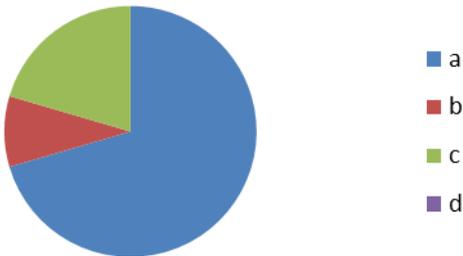
Q13 EAL higher secondary rate



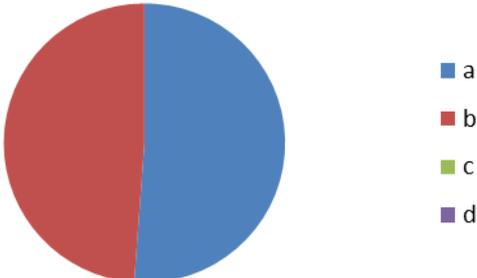
Q15 Split Site Factor



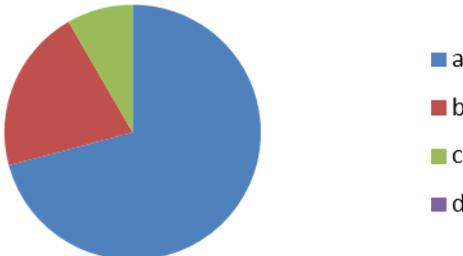
Q18 Notional SEN



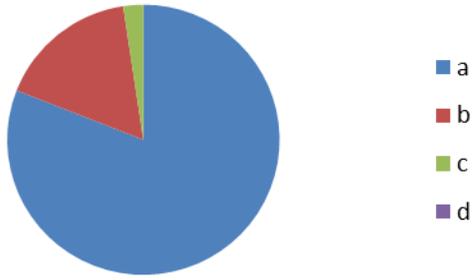
Q19 Primary:Secondary ratio



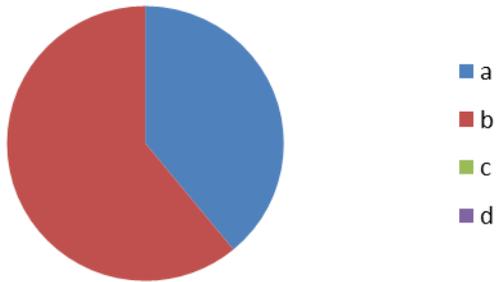
Q20 Change the ratio



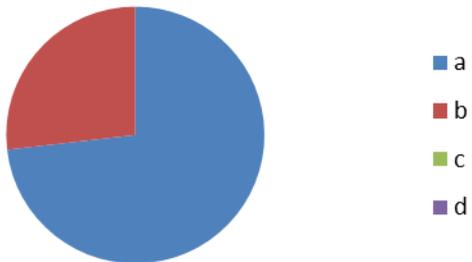
Q21 7/12 topslice



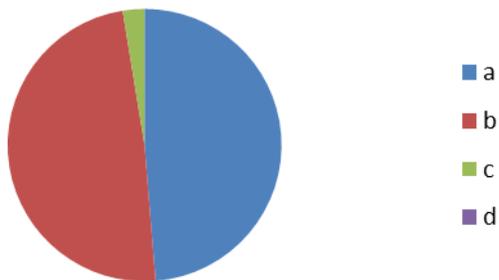
Q22 Temp falling rolls fund



Q23 Cap gains



Q24 De-delegation method



Funding consultation comments

Oaklands Junior

2c) I would like to see the split between Secondary and Primary Schools addressed more evenly. I feel that that more can be achieved for these pupils in Primary School and that the transition from Primary to Secondary needs to be better supported somehow

General - As a general note, I found the presentation given by Donna very informative. I do feel though that there is a need to better share and publicise the School Forums work with heads /bursars and governors. Posting it on the website, where people may or may not know its there is not, I feel, sufficient.

Crazies Hill Primary

3)The lump sum remains a very critical factor in funding small schools.

12) 3 years may be necessary for secondary schools whereas 2 years would seem more realistic for primary schools

St Nicholas

13b) Would like to close the gap between Primary and Secondary EAL funding, but not necessarily for the rates to be the same in both primary and secondary.

Q 15, 16 & 17: Split site funding

The Piggott School and Charvil Piggott Primary School are the only split site school in Wokingham. Our sites are in different villages, over two miles apart by road, on different sides of the A4. Our distance as the crow flies is 0.5 mile.

The national regulations state that all-through schools receive only one lump sum, the secondary amount. Thus as an all through school we only receive one lump sum, rather than two. We currently have 87 pupils on roll at Charvil and the per-pupil funding is inadequate to provide an education to the primary pupils. This is inherently unfair as there are multiple examples of infant and junior schools in Wokingham who each receive a lump sum of £175,000 in addition to their per-pupil funding. If Charvil Piggott Primary School had been set up as a separate academy it would attract the full lump sum. If it had been set up as part of an academy chain or MAT it would attract the full lump sum.

This issue is compounded by the diseconomies of scale of starting a new school but is offset somewhat by the economies of scale of being an all-through school. I would therefore ask that the split site funding element is introduced to a level of 85% of the primary lump sum, and that the criteria used is 'The sites are separated by a public highway.'

Evendons Primary

1a) this is the only factor which directs funding to children with low incident, high need SEN.

3a) to ensure the fixed costs of running a school are covered.

4a) No data given that indicates the overheads for a secondary are less than for a primary.

6a) there is no other funding factor which directs funding to schools which have children who have issues associated with moving school mid-year.

8a) Schools with LAC have £1,900 per annum additional funding via pupil premium to support the needs of LAC children in their setting.

11a) ensures schools with high EAL receive funding to support the children

Highwood

23) we have answered 'a' but this is dependent on what is decided for the fund mentioned in question 22. We don't want to answer yes to schools being, in essence, double funded.

I also have a query as to how many years the current level of funding for Resource places will be protected. It will be impossible for us to be able to make budget predictions / plans without knowing whether the current funding procedures will be continued.

Oaklands Infant

2c) Reconsider the percentage split to give more weighting to primary schools so that problems can be addressed earlier

18c) Suggest using the LAC funding freed up by Q8

Robert Piggot Infant & Junior

2c) Allocation should be targeted towards Primary Schools since early intervention will have more effect upon the individual child.

2c) – **GOVERNORS' COMMENT** I believe that allocation should be targeted towards Primary Schools. This will have more effect on individual children from an earlier point.

Holt

17) 80%

Wescott Infant

Whilst appreciating that we are still going through a period of enforced government changes to school funding it would really helpful if the changes to funding could be minimized as much as possible. The constant funding changes are very destabilising and make budgeting at school level very difficult at best and virtually impossible beyond the current year.

The message from the Consultation briefing and the general message from everywhere is that there will be no increase in funds to WBC from the DfE again this year and consequently no extra money to allocate (however it is decided to allocate after this consultation) to schools. As a full outstanding school we have watched our funding being reduced in the last two years (triggering MFG each time) as our costs continue to rise, this cannot continue. We will need to make some very tough decisions in the next few years in order to set balanced budgets. These decisions will inevitably have far reaching consequences on the ability to maintain let alone continue to improve our school. Wescott strives to provide the very best for the pupils in our care but inadequate funding will not enable us to do this to the same level as we have previously, this is very frustrating, and demoralising. From speaking to other schools we are by no means alone and it is a very worrying and concerning time for us all. Please can you ensure that Schools Forum, Wokingham Borough Councillors and the DfE are aware of these very serious concerns and the implications to the standard of education that will be able to be provided to the children of the borough.

*Question 22 whilst it is a good idea to have a Temporary Falling Rolls Fund in principle it does depend on amount to be kept in fund

* Question 24 in the interests of consistency please use the same method as last year

Colleton

Question 1

Schools with the highest deprivation also appear to have the highest carry forward which suggests that the deprivation factor does not work in WBC. If this factor is retained the secondary and primary values need to be much closer.

Question 8

LAC are in receipt of PPG so are doubly funded.

Question 13

The primary and secondary rates must be much closer together.

Question 16

We don't know – are these criteria specified by the DfE?

Question 17

We think this should be an amount equivalent to the lump lost by merging schools. It should be available for a limited time (2 years?) to allow the schools to achieve the economies of scale

Question 18

We do not support the prior attainment factor so don't support the current basis. We do believe that it is useful to have a contingency to support the most inclusive schools.

Questions 19 & 20

Could we request that "someone" researches whether the ratio is correct. We do not feel in a position to comment.

Question 21

We suggest that having two funds, one for new schools and one for existing schools, would be more transparent.

Question 22

WBC should be predicting falling roles and planning ahead to support these schools with additional funding if necessary. This should be available to all schools regardless of the Ofsted judgement.

Question 23

Schools with high MFG also have high carry forwards.

Question 24

We would like a breakdown of what we get for our money here. We need to prove to Governors that we are getting value for money and that we cannot achieve a better price elsewhere.

Emmbrook Infant

20c) 1:10 ratio as already double funded through AWPU

Waingels

17) £175k

21) It is not acceptable for pupils in current schools to suffer deprivation to pay for pupils in the future. As the LA made the decision to invest in growth it should consider how to fund the ongoing growth monies. This is clearly an investment that is being made for the future of the borough. It is recognised that the LA has funded capital monies for growth and these other aspects of growth should also be funded by the LA.

23) no preference

24) Why has the secondary lump sum changed?

General- Many of these questions don't allow for a truly open and consultative process. The questions are for choices of 'least worst', and not truly open answers.

Aldryngton

2c) As a school that relies very heavily on its AWPU funds and has very good attainment to have this factor eliminated and funds applied to the AWPU would assist schools such as ours with little additional funding particularly as we have no capacity to increase pupil numbers.

Emmbrook Senior

We recognise that the issue of Split Site is likely to grow as Academy Chains are forged. We therefore are happy for the Schools Forum to look at how best to support the issue of "Split Site" on a case by case basis. The criteria would be the site split by a public highway.

Sonning

AWPU

While we appreciate the fact that this consultation process is vitally important it reads as though our AWPU is in line with other Authorities and we know we are the lowest funded in the country. What are Wokingham doing about this?

SEN

In our experience accessing money from the Higher Needs Block has been extremely difficult, if not impossible, as well as incredibly time consuming making it even less cost effective. We have a large number of children whose special educational need or disability would not qualify for Higher Needs Block funding. Indeed of our 13 TA's approximately 75% of their time is spent supporting SEND children using up the £6,000 many times over.

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Local Authority Funding Reform Proforma									
LA Name:		Wokingham							
LA Number:		872							
Pupil Led Factors									
Reception uplift		Yes		Pupil Units		42.00			
Description		Amount per pupil		Pupil Units		Sub Total		Total	
1) Basic Entitlement Age Weighted Pupil Unit (AWPU)		Primary (Years R-6)		13,785.00		£37,412,490		42.43%	
		Key Stage 3 (Years 7-9)		4,981.00		£18,489,472		20.97%	
		Key Stage 4 (Years 10-11)		3,317.00		£13,931,400		15.80%	
Description		Primary amount per pupil		Secondary amount per pupil		Eligible proportion of primary NOR		Eligible proportion of secondary NOR	
Sub Total		Total		Proportion of total pre MFG funding (%)		Primary Notional SEN (%)		Secondary Notional SEN (%)	
2) Deprivation		FSM6 % Primary		£619.17		1,249.93		£773,923	
		FSM6 % Secondary		£782.32		1,060.14		£829,369	
		IDACI Band 1		£240.51		225.65		£118,624	
		IDACI Band 2		£293.96		421.04		£257,599	
		IDACI Band 3		£374.13		408.29		£292,650	
		IDACI Band 4		£481.02		87.27		£97,018	
		IDACI Band 5		£587.92		41.96		£53,973	
		IDACI Band 6		£855.15		0.00		£0	
3) Looked After Children (LAC)		LAC X March 12		£900.00		45.27		£40,746	
4) English as an Additional Language (EAL)		EAL 3 Primary		£247.09		1,343.26		£331,911	
		EAL 3 Secondary		£1,235.68		190.44		£235,318	
5) Mobility		Pupils starting school outside of normal entry dates		£2,939.08		49.50		£145,488	
6) Prior attainment		Low Attainment % new EFSP		100.00%		45.07%		£828,387	
		Low Attainment % old FSP 78				14.92%		£2,868,194	
		Secondary pupils not achieving (KS2 level 4 English or Maths)		£1,188.97		1,715.61		£2,039,808	
Other Factors									
Factor		Lump Sum per Primary School (£)		Lump Sum per Secondary School (£)		Lump Sum per Middle School (£)		Lump Sum per All-through School (£)	
7) Lump Sum		£175,000.00		£175,000.00				£10,675,000	
8) Sparsity factor								£0	
Please provide alternative distance and pupil number thresholds for the sparsity factor below. Please leave blank if you want to use the default thresholds. Also specify whether you want to use a tapered lump sum for one or both of the phases.									
Primary distance threshold (miles)		Primary pupil number average year group threshold		Fixed or tapered sparsity primary lump sum?		Fixed			
Secondary distance threshold (miles)		Secondary pupil number average year group threshold		Fixed or tapered sparsity secondary lump sum?		Fixed			
Middle schools distance threshold (miles)		Middle school pupil number average year group threshold		Fixed or tapered sparsity middle school lump sum?		Fixed			
All-through schools distance threshold (miles)		All-through pupil number average year group threshold		Fixed or tapered sparsity all-through lump sum?		Fixed			
9) Fringe Payments								£0	
10) Split Sites								£0	
11) Rates								£1,614,914	
12) PFI funding								£0	
13) Sixth Form								£0	
14) Exceptional circumstances (can only be used with prior agreement of EFA)									
Circumstance		Total (£)		Proportion of total pre MFG funding (%)		Notional SEN (%)			
Additional lump sum for schools amalgamated during FY14-15		£0		0.00%		35.00%		35.00%	
Additional sparsity lump sum for small schools		£0		0.00%					
Exceptional Circumstance3		£0		0.00%					
Exceptional Circumstance4		£0		0.00%					
Exceptional Circumstance5		£0		0.00%					
Exceptional Circumstance6		£0		0.00%					
Total Funding for Schools Block Formula (excluding MFG Funding Total) (£)		£88,168,090		100.00%		£6,604,444			
15) Minimum Funding Guarantee (MFG is set at -1.5%)									
Apply capping and scaling factors? (gains may be capped above a specific ceiling and/or scaled)								#VALUE!	
Capping Factor (%)		2.00%		Scaling Factor (%)		100.00%			
Total deduction if capping and scaling factors are applied								£0	
MFG Net Total Funding (MFG + deduction from capping and scaling)								£2,204,768	
High Needs threshold (only fill in if, exceptionally, a high needs threshold different from £6,000 has been approved)								£0.00	
Additional funding from the high needs budget								£0.00	
Growth fund (if applicable)								£765,000.00	
Falling rolls fund (if applicable)								£0.00	
Total Funding For Schools Block Formula								£90,372,858	
% Distributed through Basic Entitlement								79.20%	
% Pupil Led Funding								86.06%	
Primary: Secondary Ratio								1 : 1.27	

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APPENDIX D – DELEGATED FUNDS AVAILABLE FOR DE-DELEGATION

Contingencies

Behaviour Support Services

Support to underperforming ethnic minority groups and bilingual learners

Insurance

Licences/subscriptions

Staff costs supply cover (not sickness)

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Report on Independent school Placements

Update on the report for last forum:

- One child had a sudden change in placement due to closure of a nearby Independent special school and the new school will require weekly boarding placement costing an additional £50K. This young person has now started.
- One child has moved to Treloar School for secondary school provision from maintained special school increasing placement costs of £60K.
- Two children have started at the new free special school for ASD in Maidenhead at parental preference with a neutral cost to the DSG.
- One child has started at Thames Valley special school for autism, costs at this school have increased from £22K to £34K.
Unfortunately this placement is being severely challenged, and the SEN Team are considering alternative placements.
- Three placement searches continue, for ASD special day placements, projected costs circa £60K pa per placement.
- Two requests for joint funding from Health, one child placed in 52 week residential placement, £194K pa, reported at last forum, the other proposed as ASD special day placement circa £60K pa.
- One girl awaiting specialist EP joint assessment for education, health and social care needs – High Close had been approached but uncertain about meeting needs, if not will require residential special school placement (SEMH).
- Another girl awaiting special SEMH day placement.
- Year 10 student awaiting special SEMH day placement.

The termly cycle of Cluster Exceptional Needs meetings commence 16.10.15 with Borough Moderation sitting on 24.11.15, a report to schools forum will be provided at the schools forum following this meeting.

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SCHOOLS FORUM

Schools Budget Financial Monitoring Report – October 2015

Purpose of the Report

- 1 The purpose of this report is to provide details of the outturn position on the Schools Budget funded by the Dedicated Schools Grant (including EFA funding), Pupil Premium Grant and Universal Infant Free School Meal grant.

Suggested Action

- 2 The Forum are asked to note the contents of this report and to comment upon the revised new format in Appendix A

Update

- 3 The Final budget report presented at the March 2015 Forum showed an outturn position of (£807k) as at the end of March 2016. The forecast as at the end of September is (£519k) having seen a £51k improvement since last Forum.

Whilst an improvement has been seen since the last Forum, this should not detract from the underlying issue that we are still running at an in year deficit. We are in our current set of circumstances still spending more DSG than we are attracting. We had budgeted to spend £649k more than we received, we are now forecasting to spend £463k more than we received.

The material forecast movements are highlighted below

4	Material movements	£'000's	£'000's
	Budgeted deficit / (surplus)		-807
	Position reported at last Forum		-468
	Material movements since last forum		
	In year Non Domestic Rate revaluation	89	
	Finalised July leavers in OOB	-87	
	Saving on 1 actual OOB placement	-53	
	Forecasted Carry forward deficit/ (surplus) to 16/17		-519

Donna Munday

**Schools Finance Manager,
October 2015**

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Schools Budget

		Actual	Actual	Actual	2015-16			All Schools	Maintained	Academies	High Needs	Early Years	Pupil Premium			
		2012-13	2013-14	2014-15	Budget	Variance	Sept 15									
INCOME																
	Maintained Schools Block	92,391	92,932	68,118	2.2%	69,637	-6.8%	65,213		65,213						
	Additional Schools Grant		333	533	-113.2%	250	0.0%	250	250							
	Academy Recoupment			19,872	10.7%	22,241	15.3%	26,274		26,274						
	High Needs Block			17,588	0.4%	17,656	-5.1%	16,794			16,794					
	Early Years Block			6,373	-1.5%	6,276	7.0%	6,749				6,749				
	Early Years Block 2 year olds					391	0.0%	391				391				
	Universal Infant FSM			1,298	0.0%	1,298	40.9%	2,195				2,195				
	Education Funding Agency	6,226	4,658	4,384	-9.6%	4,000	-25.4%	3,191	3,191							
	Pupli Premium Grant 5-16	1,237	1,913	2,735	8.8%	3,000	-11.6%	2,688					2,688			
	Pupli Premium Grant 3-4					56	0.0%	56					56			
	TOTAL FUNDING	99,854	99,836	120,901	3.1%	124,805	-0.8%	123,801	250	68,404	26,274	16,794	9,335	2,744		
OUTGOINGS																
1.0.1	Schools Block excluding Academies	84,944	-9.2%	73,264	-3.1%	71,195	1.6%	72,382	-8.1%	66,956	66,956					
1.0.1	Academy Recoupment			19,872	10.7%	22,241	15.3%	26,274			26,274					
1.0.1	High Needs Block allocation (across all schools)			6,328	-2.3%	7,052	-14.0%	6,187	0.0%	6,187		6,187				
1.0.1	Pupil Premium (exc Academies)		1,880	25.2%	2,663	9.0%	2,925	-11.9%	2,613				2,613			
1.0.1	Universal Infant FSM			1,298	0.0%	1,298	40.9%	2,195				2,195				
1.0.1a	Early Years Block allocation	3,983	38.7%	5,835	8.1%	6,087	5.5%	6,438	0.0%	6,438		6,438				
	Total ISB and PVI allocations	88,927	3.5%	87,307	0.1%	108,167	3.0%	111,471	-0.7%	110,663	66,956	26,274	6,187	8,633	2,613	
1.0.2	Pupil Premium mainstream	22	0.0%	26	44.7%	49	2.0%	50	0.0%	50				50		
1.0.3	Pupil Premium non-mainstream	34	-209.1%	18	21.7%	23	8.0%	25	0.0%	25				25		
	Pupil Premium 3-4 years							56						56		
1.1.3	Early Years contingency	172	37.5%	0		184	19.7%	229	0.0%	229			229			
1.2.1	Provision for pupils with SEN (actual charges)	1,433	16.8%	1,752	22.8%	2,343	-3.3%	2,268	0.0%	2,268		2,268				
1.2.2	Provision for pupils with SEN (additional charges)	110	3.5%	116	5.7%	112	-12.0%	100	0.0%	100		100				
1.2.4	Fees for Independent Special Schools	4,931	7.4%	5,182	15.7%	5,655	2.4%	5,794	-2.5%	5,654		5,654				
	Element 2 funding for post 16							546		0		0				
1.2.5	SEN transport	230	0.0%	230	0.0%	230	0.0%	230	0.0%	230		230				
1.2.7	Inter-authority recoupment	-1,605		-46		0		0		0		0				
1.3.1	Pupil Referral Units	712	-18.3%	460	8.7%	377	24.6%	500	25.0%	667		667				
1.3.4	14-16 More practical learning options	582		0		0		0		0		0				
1.4.5	Carbon reduction allowances			91		0		0		0		0				
1.5.1	School meals (nursery, primary, special)	223		0		0		0		0		0				
1.5.2	FSM eligibility	0		0		0		0		0		0				
1.5.4	School kitchens (repairs and maintenance)	413		-152		103		0		0		0				
1.3.2	Behavioural Support Services	619	-27.1%	487	-51.7%	321	0.0%	321	0.0%	321		321				
1.3.3	Education out of school	485	21.5%	618	2.8%	631	-5.2%	600	-1.9%	589		589				
1.1.2	NQT induction			32	0.0%	32	0.0%	32	0.0%	32		32				
1.6.1	Insurance	568	1.7%	578	-3.6%	565	-1.3%	558	0.0%	558		558				
1.6.3	School admissions	272	4.6%	283	-0.7%	276	1.8%	281	0.0%	281	281					
1.6.6	Servicing of Schools Forum	4	0.0%	4	0.0%	4	0.0%	4	0.0%	4	4					
1.1.2	School specific contingencies	744	-15.3%	274	-64.1%	302	-128.8%	132	61.2%	340		340				
1.4.1	Support for ethnic minority and bilingual	134	-5.5%	123	15.8%	136	6.8%	146	0.0%	146		146				
1.2.1	Moderating panels			100	33.3%	150	0.0%	150		150		150				
1.2.3	Support for inclusion	425	55.8%	973	-55.2%	573	0.7%	577	-2.7%	562		562				
1.6.5	Miscellaneous	92	0.0%	74	19.6%	90	2.2%	92	0.0%	92		92				
1.4.10	Pupil growth / infant class sizes			639	-6.5%	611	20.1%	765	-23.4%	620	620					
1.6.4	Licenses / subscriptions	191	19.4%	241	-7.6%	247	-10.3%	224	13.5%	259		259				
1.6.7	Staff costs - supply cover	415	-5.1%	395	-7.0%	396	-7.3%	369	0.0%	369		369				
	TOTAL CENTRAL EXPENDITURE	11,206	16.8%	12,398	10.6%	13,360	4.5%	13,993	-2.9%	13,602	997	1,704	0	10,541	229	131
1.8.1	TOTAL SCHOOLS BUDGET	100,133	5.2%	99,705	1.6%	121,527	3.1%	125,464	-1.0%	124,265	997	68,660	26,274	16,728	8,862	2,744
	Surplus / Deficit	-279	131	-626		-659		-464		-747	-256	0	66	473	0	

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